

**WATCHUNG  
BOARD OF HEALTH  
MINUTES  
June 15, 2011**

**CALL TO ORDER-**

**President's Statement-**

Under the provisions of N.J.S.A. 10:4-6 et seq., notice of the time and place of this meeting has been posted and sent to the official newspapers.

**ROLL CALL-**

Robert Riedinger (P), William Nehls, Council Liaison (P); Harriet Stambaugh (P); Fran Ellis (P); Mary Mobus (P); George Pogosky (A); Bruce Ruck (A); Peter Savulich (P); Ronald Jubin (P) Middlebrook Representative-Kevin Sumner (P)

At this time President Riedinger introduced his son Matt who would like to sit in on our meeting. It is one of the requirements for a summer course he is taking and he must write a report on what was discussed. He was asked what type of course – and he stated it is Environmental Science.

Bob said if there was any time during the conduct of the meeting that the members felt the nature of business we are discussing should preclude Matthew; please advise him and he would ask Matthew to step out.

**CONSENT AGENDA:**

**APPROVAL OF MINUTES – April 13, 2011 MEETING**

Fran Ellis moved to approve the minutes of April 13<sup>th</sup>, seconded by Ronald Jubin, all were in favor.

**Report of Vital Statistics for :**

**April**

Births - Male- 2 Female- 4  
Deaths - Male- 2 Female- 7  
Marriages- 4  
Domestic Partnerships – 0  
Civil Unions - 1

**May**

Births - Male- 1 Female- 0  
Deaths- Male- 4 Female- 1  
Marriages- 2  
Domestic Partnerships – 0  
Civil Unions - 0

**HEALTH OFFICERS REPORTS FOR - April/May (Kevin Sumner)**

Bob questioned the status of the Massage Establishment issue. Kevin and MaryAnn informed him that all licenses and background checks were received and the Borough Licenses have been issued. He also questioned the summonses. Kevin said they typically write several summonses and they are usually merged into one. However, we do not handle that – it is done through the court. We cannot issue fines directly – only summonses.

Bob thanked Ron for his assistance at the last meeting - going online to check State site for current Massage Laws/Statutes it was very helpful.

At this time Peter and Bill arrived (7:05) and Bob updated them on what had been discussed to this point.

**REPORT OF REPRESENTATIVE TO MIDDLE BROOK –**

Both Harriet and Kevin reported on the June meeting. They did have a quorum. Finance Committee- Some members were appointed but still missing Bound Brook and Watchung. The committee will become active late August or early September.

They reviewed some of the issues from previous meetings such as comments on food addictions - Kevin said some research was done on this. It was found that it is not a scientifically shown illness. There is very little data supporting that it is an addiction – it is only bad habits and other things. Three food handler courses were held – pretty well attended – Attendance: April – 24 attended, and May had two courses – 28 & 52 attended. Rabies clinic in May – there were 47 animals (32 dogs and 15 cats) vaccinated against rabies.

Kevin reported that there is a new, proposed Law in the State that is directly related to the Commission and Regional Health Commissions across the State that will require us to have a website, which we do, and to post certain information on the website. They are looking to have websites with agendas, minutes, members, as well as budgets and audits. We were 90% compliant – the only things missing from our websites are budgets and audits. Through the State Health Officers Association and our lobbyists we were able to get to sponsors of both the Senate and Assembly Bills to make them understand that Commissions are not required under State Law to have audits. As a result of that many of the other entities learned that through this Bill there were requirements that were not being required before – they wanted to know who was going to pay for this. The Bill has since been amended to state- if applicable you would be required to post on the website. Since we are not required to have an audit we will only have to post the Budget.

The annual report was completed late Sunday night, early Monday morning. It is an early draft and if ready to be proofread. When finalized it will mainly be distributed electronically through emails and on our website. There will be a few copies printed for reference copies to the Municipalities (Borough Hall, Library). This will greatly reduce printing costs.

**UNFINISHED BUSINESS-**

Kevin said there was nothing unless we have heard anything about the tobacco ordinance. Bill said he has heard nothing and suggested Kevin get in touch with Michelle and have her look into it.

**NEW BUSINESS-**

Discussed quote for Codification of Board of Health Ordinances into the new Borough Code Book. Bill Nehls clarified why this is being done. The Board of Health Ordinances have not been incorporated into the new Borough Code book. Once this is completed all of the Boards Codes will be accessible online for anyone to see. At this time our “new” ordinances are not in either book and to check old ones we must use an old Code Book. Discussed the cost and who would be paying for it.

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Bill said it is really a Borough expense but if the Board of Health has monies left over it will come from our Budget. The Mayor and Council would have to approve because it is an expenditure over \$2,000. It was then questioned if the cost could be reduced by not having ten (10) booklets made up for each member of the Board. Kevin recommended we have them eliminate these booklets. We have never had individual booklets for members before. MaryAnn will have Clerk Michelle DeRocco check with Coded Systems. Codification updates are only done when there are new Ordinances or updates to the Old Ones.

Mary wanted to know why Coded Systems has to do this when Kevin already did it.

Kevin explained that Coded Systems enters all the updated information and amendments to an older ordinance (they clean it up so that only the current language is visible). They enter the dates of the amendments. If there are cross-references to Borough Ordinances or other Ordinances they make sure those cross-references are accurate. These are things Kevin does not do. He just went through to make sure each of the Ordinances, all of the Amendments to each, which ones were the most current, and which ones were repealed (because those do not have to be done) and make recommendations on which ones should be codified and comments on which ones are likely to be amended in the near future.

Kevin explained that even though an Ordinance has not been codified it is still a valid Ordinance once we have gone through the Legal procedures of introducing, adopting and advertising the Ordinance. It just means it is not visible to the Public.

Ron asked if we could request an itemized bill or at least get a clarification on the cost of the ten books for the Board.

Bob suggested we have a general vote on the codification and all were in favor to approve with the stipulation that we check on the additional cost for the ten books. MaryAnn will ask the Clerk to check on this.

Peter discussed a “rat” situation he has been having on his property. There was one caught on some wire mesh he has on his property and two days later he found one in the pool. He said as long as he has been living in Watchung he has never seen a rat until now. Bill has also had problems in the last month or so. He has a company coming in setting up bait traps but it is not keeping up with them. He has burrows on his property. He said his daughter saw one at Valley View School. So it seems we are having an increase in the rat population. Kevin said there is nothing specific that would bring them in. As long as there is food, water and shelter and they are comfortable in the location they will stay. Kevin will have Robyn check the area not just one property, she will check for conditions that are conducive to rat harborage. Peter asked if Water and Wine is required to have traps and Kevin said as long as they do not have a problem they do not need them.

Members were commenting that there is an abundance of Chipmunks this year – could this cause an increase in the rat population? Kevin did not think so.

The “Watchung” bear incident was brought up and Peter had some photos on his cell phone to show. It is a cub. If this bear has been sighted for the last two weeks or so why hasn’t the Borough brought in someone from the Fish and Game Commission? Bill said it is not being aggressive and not threatening anyone.

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Peter asked if the Borough does anything to control the goose population. Bill reported that we have in the past but we have not done anything in several years. The Council would make the decision on this. They would have to apply for a permit to do anything and it is an annual license. These permits are to capture, kill or addle. It is not against the law to disturb the nests. These geese are considered migratory and are protected even though they no longer leave the area.

**CORRESPONDENCE:**

There was no discussion on this.

**MIDDLE BROOK**

No discussion

**VOUCHERS SUBMITTED FOR PAYMENT-**

|   |   |             |
|---|---|-------------|
| Middlebrook Regional Health Commission – 2nd quarter    | - | \$20,290.50 |
| Roxdane Kennels – 2 <sup>nd</sup> Quarter               | - | \$ 2,754.06 |
| Moore Wallace North America ( Registrar - Safety Paper) | - | \$ 62.50    |

Fran Ellis made a motion to approve payment of these vouchers and Ron Jubin seconded it.

President Riedinger requested a roll call:

Ellis, Jubin, Mobus, Savulich, Stambaugh and Riedinger

all members in attendance approved the payment of these vouchers

There was a question about when the Triathlon was being held. It is Sunday, June 26<sup>th</sup>, 9 am – 12 noon. The Board of Health was not contacted. MaryAnn will check at Borough Hall to see if the water has been tested and if it has, have the information faxed over to Robyn.

Grays Florist has been licensed as a pre-packaged food handler. Robyn recently learned that they now have soft serve ice cream, coffee, and chocolates that they will be using a microwave to melt. Robyn asked Kevin what she should do regarding the upgrade of the license because they are now handling potentially hazardous foods. He did tell her if she thought it was appropriate it should be done. She asked Kevin to bring the issue to the Board for discussion. It was felt that regardless of who owns the business they should be required, like all other food handlers, to comply with the regulations. They need the mechanisms to clean the ice cream machine, mop sinks to clean the floors, etc. They need to upgrade to bring them in compliance with the regulations. Kevin will speak to Robyn about the licensing and what they have to do.

**Board of Health**

**PUBLIC PORTION:**

Members asked Matthew Riedinger if he had any questions for the Board. He did not and he thanked the Board for allowing him to sit in on the meeting.

**ADJOURNMENT-**

Mary Mobus made a Motion to adjourn, seconded by Ron Jubin. All were in favor.

The next scheduled meeting will be held on September 21, 2011 at 7:00 PM at Borough Hall, 15 Mountain Blvd., Watchung, NJ 07069.

Respectfully submitted,

*MaryAnn Hance*  
Secretary Board of Health